

Date of Application: \_\_\_\_\_

## CERTIFIED SURVEY MAP (CSM) APPLICATION

*Complete, accurate and specific information must be entered. Please Print.*

<p><b>Applicant (Full Legal Name[s]):</b></p> <p>Name: _____</p> <p>Company: _____</p> <p>Mailing Address: _____</p> <p>City / State: _____ Zip: _____</p> <p>Phone: _____</p> <p>Email Address: _____</p> <p><b>Project Property Information:</b></p> <p>Property Address: _____</p> <p>Property Owner(s): _____</p> <p>_____</p> <p>Mailing Address: _____</p> <p>City / State: _____ Zip: _____</p> <p>Email Address: _____</p>	<p><b>Applicant is Represented by: (contact person)(Full Legal Name[s])</b></p> <p>Name: _____</p> <p>Company: _____</p> <p>Mailing Address: _____</p> <p>City / State: _____ Zip: _____</p> <p>Phone: _____</p> <p>Email Address: _____</p> <p>Tax Key Nos: _____</p> <p>_____</p> <p>Existing Zoning: _____</p> <p>Existing Use: _____</p> <p>Proposed Use: _____</p> <p>CMP Land Use Identification: _____</p>
<p>*The 2025 Comprehensive Master Plan Future Land Use Map is available at: <a href="http://www.franklinwi.gov/Home/ResourcesDocuments/Maps.htm">http://www.franklinwi.gov/Home/ResourcesDocuments/Maps.htm</a></p>	

**Certified Survey Maps shall be prepared as provided in § 236.34 (1m) (c) Wis. Stats. and Division 15-7.0700 of the Unified Development Ordinance.**

**Certified Survey Map submittals for review must include and be accompanied by the following:**

- Milwaukee County Review Fee, payable to Milwaukee County Register of Deeds: \$75
  - Two (2) original map copies for Milwaukee County review, prepared at 8-1/2" wide by 14" long on durable white paper.
- This Application form accurately completed with original signature(s). Facsimiles and copies will not be accepted.
- Application Filing Fee, payable to City of Franklin: \$1,500
- Seven (7) complete sets of Application materials, for City of Franklin review to include:
  - Project Summary: *a written detailed description of the project*: One (1) original and six (6) copies
  - Map Copies: One (1) original map copy and six (6) map copies prepared at 8-1/2" wide by 14" long and must be clearly legible.
- As may be required*, seven (7) copies of a "Natural Resource Protection Plan and "Landscape Plan" for any landscape bufferyard easement areas.
- If applicable*, three (3) copies of the Natural Resource Protection report (see Division 15-9.0309D of the UDO).
- If applicable*, one copy of the Site Intensity and Capacity Calculations (see Division 15-3.0500 of the UDO).
- Email (or CD ROM) with all plans and submittal materials in Adobe PDF. *(May be waived by City Planner.)*

- Upon receipt of a complete submittal, staff review will be conducted within ten business days.
- All Certified Survey Map requests require Plan Commission review and Common Council approval.
- All Certified Survey Map requests shall comply with Chapter 236 of the Wisconsin State Statutes.

The applicant and property owner(s) hereby certify that: (1) all statements and other information submitted as part of this application are true and correct to the best of applicant's and property owner(s)' knowledge; (2) the applicant and property owner(s) has/have read and understand all information in this application; and (3) the applicant and property owner(s) agree that any approvals based on representations made by them in this Application and its submittal, and any subsequently issued building permits or other type of permits, may be revoked without notice if there is a breach of such representation(s) or any condition(s) of approval. By execution of this application, the property owner(s) authorize the City of Franklin and/or its agents to enter upon the subject property(ies) between the hours of 7:00 a.m. and 7:00 p.m. daily for the purpose of inspection while the application is under review. The property owner(s) grant this authorization even if the property has been posted against trespassing pursuant to Wis. Stat. §943.13.

***(The applicant's signature must be from a Managing Member if the business is an LLC, or from the President or Vice President if the business is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below, and a signed property owner's authorization letter may be provided in lieu of the property owner's signature[s] below. If more than one, all of the owners of the property must sign this Application).***

\_\_\_\_\_  
Signature - Property Owner

\_\_\_\_\_  
Name & Title (PRINT)

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature - Applicant

\_\_\_\_\_  
Name & Title (PRINT)

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature - Property Owner

\_\_\_\_\_  
Name & Title (PRINT)

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature - Applicant's Representative

\_\_\_\_\_  
Name & Title (PRINT)

Date: \_\_\_\_\_